

Alabama Electronic Security Board of Licensure
Board Meeting
Tuesday, August 11, 2015, 9:30 a.m.
AIDT Training Center
15 Technology Court
Montgomery, Alabama

Kristi Jennings, Chairperson, called the meeting to order at approximately 9:40 a.m. at the AIDT Training Center, Montgomery, Alabama, as posted on the Secretary of State website. Mrs. Jennings asked Lynne Taunton, AESBL Executive Secretary, to call the roll. Members present: Kristi Jennings, Joe Marsh, John Orr, Sr., Scott Hunter, and Stacia Robinson.

- I. A quorum was present. Bettie Carmack, Assistant AG and Board Legal Counsel, certified there was a quorum present.
- II. Mrs. Jennings called on Mrs. Taunton to explain issues concerning Board appointments and confirmations. Mrs. Taunton stated that during the recent Sunset audit, the office staff was made aware that Sheriff Derrick Cunningham's expiration date was incorrect. The date was originally set for September 30, 2016; but upon review, it was found that Sheriff Cunningham's appointment expiration date should be September 30, 2015, since he was completing the term for recently retired Sheriff Johnson. Mrs. Taunton reported that all records have been corrected and Sheriff Cunningham will be up for re-appointment this year. In addition, Mrs. Taunton reported that on May 21, 2015, the AESBL office received the Senate confirmation letter for Sheriff Derrick Cunningham, stating that he had been confirmed by the full Senate on May 14, 2015. Therefore, the AESBL staff was of the misunderstanding that his confirmation was complete prior to the May 2015 Board Meeting. Sheriff Cunningham appeared before the Senate Confirmation Committee on Wednesday, May 6, 2015. Because of this misunderstanding, May Board Meeting Minutes were amended to reflect that he was not confirmed at that time and his votes did not count.
- III. Minutes of May 12, 2015, Board Meeting:
Mrs. Jennings asked Members to review the minutes for the May 12, 2015, Board Meeting. Motion to approve the minutes was made by Mrs. Stacia Robinson.

Second by Mr. Hunter. An individual vote was taken: Mrs. Stacia Robinson voted to approve, Mr. Hunter voted to approve, Mrs. Jennings voted to approve, Mr. Marsh voted to approve, and Mr. Orr voted to approve. Sheriff Cunningham was not present at the time. Motion carried.

Note: Sheriff Cunningham entered the meeting at 9:45 a.m.

IV. Discussion of Relevant Concerns:

Mr. Ken White of White's Lock Shop in Anniston, AL, asked the Board to exempt him from having to be licensed since the cost of attaining CEUs is going to put him out of business. Mr. White was under the impression that he must take the ALOA Locksmith Test, but the Board assured him that his AESBL test administered by Fred Crawford was still valid. Mr. White presented his CEU Waiver approved by the AESBL. The Board informed him that, because of the waiver, he would not have to attain CEUs. The Board denied his request to be exempt from licensing. Bettie Carmack will issue a letter to Mr. White.

Mrs. Barbara McGowin with the Locksmith Association asked for the Board to clarify if company license number and board contact information needed to be on invoices. She wondered if invoices were considered the same as contracts. The Board agreed that the company license number should be on invoices but the board contact information does not need to be on them. It was stated that invoices are for transactions and contracts are signed agreements.

Two representatives from Lamar Advertising, Kris Burdette and Adam Freeman, appeared before the Board at the request of Lynne Taunton to discuss a possible advertising campaign involving digital bulletin boards in Huntsville, Birmingham, Montgomery, and Mobile. Mr. Burdette and Mr. Freeman discussed various ideas and costs related to a campaign.

Mr. Shelton Mangum asked the Board to consider giving CEU credit for licensees who are instructors. He asked if course credit could be given for the classes they teach. He also asked that the Board consider college courses as CEU credit. Mrs. Barbara McGowin also asked about allowing college courses from Jeff State to be allowed as CEU credit. Mrs. Kristi Jennings said that these issues would be put on the agenda for the Education Committee. Mr. Marsh stated that the concern about college courses is relevance to the industry.

V. Training:

- A. Alarm Lock submitted seven (7) CEU courses for approval. Alarm Lock has no prior approved courses. After review, a motion was made by Mr. Orr to approve all seven courses. Second by Sheriff Cunningham. Mr. Orr voted to approve, Sheriff Cunningham voted to approve, Mrs. Stacia Robinson voted to approve, Mr. Hunter voted to approve, Mr. Marsh voted to approve, and Mrs. Jennings voted to approve. Motion carried.
- B. Axis Communications submitted eleven (11) CEU courses for approval. Upon review, Mrs. Jennings discovered that ten of the eleven were NTS approved, making them automatically accepted by AESBL. The remaining CEU course, Advanced Sales Essentials, is pending approval by NTS. However, a motion was made for the Board to approve the remaining course. Mr. Hunter made a motion to approve. Second by Mrs. Stacia Robinson. Mr. Hunter voted to approve, Mrs. Stacia Robinson voted to approve, Mrs. Jennings voted to approve, Mr. Orr voted to approve, Sheriff Cunningham voted to approve, and Mr. Marsh voted to approve. Motion carried.
- C. CMOOR Group submitted an online Level 1 certificate program through Global Training Initiative (GSTI) for approval. After a lengthy discussion with its president, Connie Moorehead, the Board agreed to table the course until its November meeting pending a user name and password for the Board Members to access the entire course online and review, and also pending resumes from experts who contributed to course content. It was also noted by Mr. Marsh that the AESBL state law prohibits online testing for certified courses. Proctored exams must be taken in a classroom setting only. Motion to table the Level 1 course until November pending requested items was made by Mrs. Stacia Robinson. Second by Mr. Marsh. Mrs. Stacia Robinson voted to approve, Mr. Marsh voted to approve, Mr. Orr voted to approve, Mr. Hunter voted to approve, Mrs. Jennings voted to approve, and Sheriff Cunningham voted to approve. Motion carried.
- D. JADE Learning submitted two (2) CEU courses for approval. JADE Learning has had eight (8) previous courses approved. After review, a motion to approve "Introduction to Biometrics" was made by Mr. Marsh. Second by Mr. Orr. Mr. Marsh voted to approve, Mr. Orr voted to approve, Mrs. Jennings voted to approve, Mrs. Stacia Robinson voted to approve, Sheriff Cunningham voted to

approve, and Mr. Hunter voted to approve. Motion carried. After review and discussion of drone technology, a motion to approve "Using Drones for Physical Security" was made by Mrs. Jennings. Second by Mr. Hunter. Mrs. Jennings voted to approve, Mr. Hunter voted to approve, Sheriff Cunningham voted to approve, Mrs. Stacia Robinson voted to approve, Mr. Orr voted to approve, and Mr. Marsh voted to approve. Motion carried.

E. Lock it Up Pro submitted three (3) CEU courses for approval. They have no prior approved courses and a representative was not present. After review, the Board agreed to table the courses pending review and opinion from ALOA and Alabama Locksmith Association. Motion to table the three (3) CEU courses was made by Mr. Marsh. Second by Mrs. Stacia Robinson. Mr. Marsh voted to approve, Mrs. Stacia Robinson voted to approve, Sheriff Cunningham voted to approve, Mrs. Jennings voted to approve, Mr. Hunter voted to approve, and Mr. Orr voted to approve. Motion carried.

F. Lockmasters (erroneously listed as Time Movement Innovations) submitted one (1) CEU course for approval. Lockmasters has six (6) courses previously approved. Upon review, Mrs. Jennings found that the course is already approved by ALOA, making it automatically accepted by the AESBL. No vote was needed for the course "Profitable Servicing of Timelock Movements."

VI. Licensing of Companies:

For 2015/2016 - Mrs. Jennings called for a motion on the 42 companies (6 for 2015 and 36 for 2016) that had been licensed from May 11, 2015 to August 7, 2015. Motion by Mr. Marsh to approve the companies. Second by Sheriff Cunningham. Mr. Hunter voted to approve, Mrs. Jennings voted to approve, Mr. Orr voted to approve, Mr. Marsh voted to approve, Sheriff Cunningham voted to approve, and Mrs. Stacia Robinson voted to approve. Motion carried.

VII. Licensing of Individuals:

For 2015/2016: Mrs. Jennings called for a motion on the 490 individual licensees with background checks (149 for 2015 and 341 for 2016) that completed the licensing process from May 11, 2015 to August 7, 2015. Motion to approve the licensees was made by Mr. Marsh. Second by Sheriff Cunningham. Mr. Marsh voted to approve, Sheriff Cunningham voted to approve, Mrs. Jennings voted to

approve, Mr. Hunter voted to approve, Mr. Orr voted to approve, and Mrs. Stacia Robinson voted to approve. Motion carried.

VIII. \$1,000 Fine for Late or Non-renewal:

For 2016: Mrs. Jennings called for a motion on the 18 companies listed as late or non-renewals as of May 31, 2015. Five (5) of the companies were late renewals and the remaining 13 companies were non-renewals.

Janet Robinson, Executive Assistant, noted that one late company (Cole Equipment, Inc.) was added since the approved list of \$500 at the May 2015 Board Meeting. In addition, Ms. Janet Robinson also noted that one company (B-Secure, LLC) had its CCTV Waiver revoked by Lynne Taunton due to the fine. Motion to approve the additional \$500 fine for those companies on the list (bringing the fine total to \$1,000) was made by Mr. Marsh. Second by Mrs. Stacia Robinson. Mr. Marsh voted to approve, Mrs. Stacia Robinson voted to approve, Mr. Hunter voted to approve, Mrs. Jennings voted to approve, Mr. Orr voted to approve, and Sheriff Cunningham voted to approve. Motion carried.

IX. Contracts and Resolutions:

- A. The Board was presented with the Resolution for Contract Extension for Administrative Services from RT Management, Inc., for the Fiscal Year 2016. After review, a motion was made to approve the Resolution by Mrs. Stacia Robinson. Second by Sheriff Cunningham. Mrs. Stacia Robinson voted to approve, Sheriff Cunningham voted to approve, Mr. Marsh voted to approve, Mr. Orr voted to approve, Mr. Hunter voted to approve, and Mrs. Jennings voted to approve. Motion carried.
- B. The Board was presented with the RFP Bid for Investigative Services for Fiscal Years 2016 and 2017 from Alabama Regulatory Investigations in Fort Payne, Alabama. After review, a motion was made to approve the Bid by Sheriff Cunningham. Second by Mr. Orr. Sheriff Cunningham voted to approve, Mr. Orr voted to approve, Mr. Marsh voted to approve, Mr. Hunter voted to approve, Mrs. Jennings voted to approve, and Mrs. Stacia Robinson voted to approve. Motion carried.

Note: The Board took a ten minute recess beginning at 11:50am. The full Board reconvened at 12:00pm.

X. Committee Reports:

- A. Locksmith Committee: Mrs. Jennings reported that the Locksmith Committee met on two occasions: June 15, 2015, and July 13, 2015. Committee members were the following: Mrs. Kristi Jennings, Sheriff Derrick Cunningham, Barbara McGowin of St. Clair Lock & Key, Van Johnson of Cullman Locksmith & Safe, Hugh O'Neal of Tallatron, Inc., and Ms. Janet Robinson. The committee drafted a comprehensive definition. Upon review, Mr. Marsh suggested the phrase, "that does not have an electronic component," be removed from the second paragraph. Motion to approve definition with this revision was made by Mr. Marsh. Second by Mr. Orr. Mr. Marsh voted to approve, Mr. Orr voted to approve, Sheriff Cunningham voted to approve, Mrs. Stacia Robinson voted to approve, Mrs. Jennings voted to approve, and Mr. Hunter voted to approve. Motion carried. Legal counsel Bettie Carmack drafted a law for consideration to submit to the legislature for a statutory change. Upon review, Mr. Marsh suggested that the law speak more universally by stating "alarm and locksmith services" rather than just "locksmith services." Motion to accept recommended law with amendment was made by Mr. Marsh. Second by Mr. Hunter. Mr. Marsh voted to approve, Mr. Hunter voted to approve, Sheriff Cunningham voted to approve, Mrs. Stacia Robinson voted to approve, Mr. Orr voted to approve, and Mrs. Jennings voted to approve. Motion carried.
- B. Education Committee: Mrs. Jennings reported that the Education Committee has not met for the third time, pending Mrs. Taunton conferring with two possible consultants being considered. The next Education Committee meeting will be scheduled in a timely manner and will be posted on the Secretary of State's website since a quorum will be present.
- C. Investigative Committee: Mrs. Jennings reported that the Investigative Committee, consisting of Board Member, Sheriff Cunningham, met on July 28, 2015, regarding two (2) Administrative Complaints involving Safe Touch Security Services, and one (1) complaint involving Alder Holdings, LLC.

Safe Touch Security Services was found on two (2) counts to be in violation of installing CCTV equipment while not licensed for CCTV work at the time of service. Upon review, the Board agreed with the committee to fine Safe

Touch Security Services \$250.00 per violation, making it a total of \$500. Motion to accept was made by Mr. Marsh. Second by Sheriff Cunningham. Mr. Marsh voted to approve, Sheriff Cunningham voted to approve, Mrs. Jennings voted to approve, Mr. Hunter voted to approve, Mr. Orr voted to approve, and Mrs. Stacia Robinson voted to approve. Motion carried.

Alder Holdings, LLC, was found to be in violation by having an unlicensed worker and was an unlicensed company at the time of sale. The circumstances of this complaint were discussed in Executive Session, as follows:

Executive Session:

On the advice of counsel, a motion was made by Mr. Marsh to enter into Executive Session in order for the Board to consider the findings of the Investigative Committee that would involve discussion the character and good name of a company and its legal and administrative employees. Motion was made by Mr. Marsh to enter Executive Session at 12:20 p.m. for 30 minutes, exiting at approximately 12:50 p.m. Second by Sheriff Cunningham. The individual vote of the Board: Mrs. Jennings voted to approve, Mr. Marsh voted to approve, Sheriff Cunningham voted to approve, Mr. Hunter voted to approve, Mr. Orr voted to approve, and Mrs. Stacia Robinson voted to approve. Legal counsel certified that the Board was in Executive Session at 12:20 p.m. and the room was cleared. Mr. Adam Christian of Alarm Protection Alabama and Alder Holdings, LLC, was invited back into the room to discuss the business structure of Alarm Protection and Alder Holdings, LLC, as it related to the Administrative Complaint. The Board excused Mr. Christian. A motion was made by Mr. Marsh to come out of Executive Session at 1:04 p.m. and to return to Executive Session at 1:05 p.m. Second by Mr. Hunter. The individual vote of the Board: Mrs. Jennings voted to approve, Mr. Marsh voted to approve, Mr. Hunter voted to approve, Sheriff Cunningham voted to approve, Mr. Orr voted to approve, and Mrs. Stacia Robinson voted to approve. After the Board discussed the findings of the Investigative Committee, a motion was made to return to General Session by Mr. Marsh. Second by Mr. Hunter. Mrs. Jennings voted to approve, Mr. Marsh voted to approve, Mr. Hunter voted to approve, Sheriff Cunningham voted to approve, Mr. Orr voted to approve, and Mrs. Stacia Robinson voted to approve. General session was resumed at 1:35 p.m. A motion was made by Sheriff Cunningham to reduce the Consent Decree for Alder Holdings, LLC, from \$500 to

\$250. Second by Mrs. Stacia Robinson. Sheriff Cunningham voted to approve, Mrs. Stacia Robinson voted to approve, Mrs. Jennings voted to approve, Mr. Hunter voted to approve, Mr. Orr voted to approve, and Mr. Marsh voted to approve. Motion carried.

X. Other Business:

A. Licensing requirements for Alder Holdings, LLC, was discussed in Executive Session.

B. Investigative Committee: The idea was discussed to have on Board Member assigned to the Investigative Committee or to have members rotate. The Board believes it is best to have it assigned on a rotational basis. Board Members who live further away can participate by offering an opinion on complaints where their expertise can be utilized. No appointment was made at this time. Mrs. Jennings suggested appointments be made on an as-needed basis.

C. Consider steps for unlicensed companies and door-to-door sales tactics: Ms. Janet Robinson reported some issues the staff faced in dealing with unlicensed companies and Ms. Bettie Carmack, legal counsel, suggested the Board look into expediting the process of Administrative Complaints pertaining to door-to-door summer sales people. Mrs. Taunton reported that she and Ms. Janet Robinson had appeared on two news programs discussing door-to-door sales tactics. In addition, the Attorney General issued a warning to consumers about unscrupulous sales practices. The Board agreed to table these issues until the November meeting.

D. Administrative Law Judge: Ms. Janet Robinson reported that the ALJ contract for Dana Billingsley was approved on July 3, 2015.

E. AESBL Summer Workshop: Ms. Janet Robinson reported that the first summer workshop was a success and plans were made to continue to conduct them on a yearly basis.

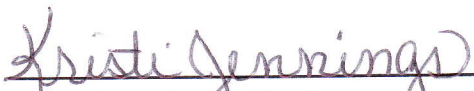
F. Next meeting scheduled for Tuesday, November 10, 2015.


The Board discussed the findings of the Sunset Review Report as provided by the Alabama Department of Examiners of Public Accounts. The full Board agreed to be in attendance before the Sunset Committee on August 20, 2015.

The decision of the Board regarding an advertising campaign as presented by Lamar Advertising: Mrs. Stacia Robinson recommended launching a comprehensive advertising campaign rather than just digital boards with Lamar Advertising. Mrs. Stacia Robinson made a motion for RFP bids for a full advertising campaign. Second by Sheriff Cunningham. Mrs. Stacia Robinson voted to approve, Sheriff Cunningham voted to approve, Mr. Marsh voted to approve, Mr. Orr voted to approve, Mr. Hunter voted to approve, and Mrs. Jennings voted to approve. Motion carried.

A motion was made to adjourn by Mrs. Stacia Robinson. Second by Mr. Orr. Mrs. Stacia Robinson voted to approve, Mr. Orr voted to approve, Mr. Marsh voted to approve, Sheriff Cunningham voted to approve, Mr. Hunter voted to approve, and Mrs. Jennings voted to approve. The meeting adjourned at 2:30 p.m.

Approved by the Board on December 8, 2015.


Kristi Jennings, Chairperson


Lynne Taunton, Exec. Secretary